



November 2024

Ref: SBD/ACR

Dear Family

**Year 13 A Level Mock Examinations: Monday, 2 December – Friday, 6 December 2024**

Your child will be involved in a series of mock examinations commencing on Monday, 2 December. The purpose of these examinations is to provide your child with the opportunity to demonstrate their understanding and learning within their subject areas. Your child will also be able to experience the rigour of examinations to help prepare for the official examinations which start on Monday, 12 May 2024.

It is important that your child is spending time preparing for these mock exams as this is a pivotal part of their learning journey. Staff are keen to identify how they can further help students to achieve their full potential by assessing students through these examinations. Students should speak to their subject teachers as to what they need to do to prepare fully and utilise all the highly effective online resources the school has to offer.

Students will be attending their normal timetabled lessons during this period unless they are in examinations. If examinations are in the morning, your child needs to ensure they arrive at school no later than 8:45am and line up under the canopy outside the sports hall for the exam to commence at 9:00am. If they have an afternoon examination, this will commence at 1:00pm. Lunch will be taken at 12:20pm. Your child will be dismissed from the examination room back to period 5 and 6 if their exam finishes before the end of the school day, or straight home if their exam finishes after 3.15pm. Students will be issued with individual timetables via Edulink. It is important for students to understand that it is their responsibility to know when they have examinations and where they need to be to sit those examinations. They need to check which seat number they will be sitting at before any exam.

**Students must adhere to the following basic expectations during the examinations, both now and in the summer:**

- They must be on time to all examination sessions.
- They must enter the examination room silent and with empty pockets.
- Students **must** have a black pen.
- Students are only allowed water to drink in the examination room and this must be in clear bottle, the bottle must have the label removed.
- **No watches** allowed
- **No mobile phones** or electronic devices of any nature are allowed into the exam room, except calculators that must have cases/covers removed.
- Students will be expected to leave all coats and bags outside the exam room. All phones should be completely switched off.
- Students will not be allowed to leave the room during the examination at any point unless it is for a valid medical reason.
- Students must remain in the examination room for the full time of their examination.
- Prior to these examinations, students must familiarise themselves with all the examination policies which can be found on the student portal under 'Examination Information'.

If you have any questions regarding this examination period, then please do not hesitate to contact the Academy.

Yours sincerely

Mrs S Bradford  
**Assistant Principal**

Mr T Daly  
**Associate Principal**