



Shireland Collegiate Academy Provider Access Statement (PAL)

Careers should be transformational to the lives of young people. At Shireland Collegiate Academy careers will provide a platform for motivation, for students to aim higher, achieve more and reach their aspirations.

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1. The 6 encounters a school must offer to all pupils in Years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13





These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Encounters will take place as outlined in our Careers Programme and will take place at appropriate transition times where the information will be most relevant to our students.

When selecting providers, we will consider the following;

- Labour Market Information
- Previous destination data of our students
- Student voice and interests
- Links to curriculum
- Meeting the needs of our students

2.2. Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils. 1 encounter is defined as 1 meeting/session between pupils and 1 provider.

To ensure encounters are meaningful, we will;

- Provide providers with learning aims and planned outcomes via a briefing or a pre-meeting to prepare
- Check content of delivery
- Prepare students with an introductory preface about the visitor/company
- Prepare staff involved via briefing
- Where relevant inform/invite parents
- Evaluate by asking for feedback from students, staff and providers
- Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in Years 8 to 13 at Shireland Collegiate Academy are entitled to:

- Finding out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hearing from a range of local providers about the opportunities they offer, including technical education, apprenticeships and degree apprenticeships e.g. through activities and events such as options events, assemblies and taster events.
- Understanding how to make applications for the full range of academic and technical courses through our personal development curriculum and specialist provision.





4. Management of provider access requests

4.1. Procedure

A provider wishing to request access should contact Liam Fletcher, Careers Leader

Telephone: 0121 558 8086

Email: careers@collegiateacademy.org.uk

4.2. Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table we have outlined our careers programme and highlighted when encounters will take place.

Year Group	Autumn Term	Spring Term	Summer Term
Year 8		Careers Focus Day This is a collapsed day where students engage in an enterprise challenge supported by industry. Careers week Assembly Personal Development Curriculum Students progress through a scheme of work mapper against the CDI framework which includes interactions from employers and education.	
Year 9	Careers Focus Day This is a collapsed day where students engage in an enterprise challenge supported by industry. 1 to 1 Career advice appointments	Guided taster day Careers week Assembly	
Year 10	Work experience launch	Careers Focus Day This is a collapsed day where students engage in an enterprise challenge supported by industry.	Work experience preparation sessions. Technical/vocational Assembly by local college/s, training providers.
Year 11	College open evenings Promoted	Post 16 consultation evening	Meetings with careers advisor Provider





	<p>Post-16 options assembly by technical education or training providers.</p> <p>Meetings with careers adviser</p> <p>Post-16 application support for college or sixth form</p> <p>Sixth Form Taster sessions within school setting</p>	<p>Meetings with careers advisor</p>	<p>apprenticeships workshops for employers or training providers</p>
Year 12	<p>Futures personal development lessons</p> <p>University visits</p> <p>Launch work experience</p>	<p>Meeting with careers advisor</p> <p>Careers Focus Day This is a collapsed day where students engage in an enterprise challenge supported by industry.</p> <p>University outreach support</p> <p>Apprenticeship access support</p>	<p>UCAS launch</p> <p>Student finance</p> <p>University visits</p> <p>Alumni networking from local providers</p>
Year 13	<p>University application support</p>	<p>Employer and provider talks and assemblies</p> <p>Apprentice application support</p>	<p>Employability support (applications, interviews, assessment center) by employers for apprenticeships</p> <p>Student finance</p>

4.3. Granting and refusing access

Access to students

Access to students will be agreed via SLT, and may happen during assembly, PD and lesson times. In certain circumstances, lunchtime sessions may also be available.

Drop down days are utilised for careers events and invitations will be sent to providers and employers well in advance for planned careers events.





Restrictions

Access to Year 11 and 13 may be restricted when the school is operating during the exam periods.

4.4. Safeguarding

- Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.
- Education and training providers will be expected to adhere to this policy.
- All incidents regarding child safeguarding should be referred immediately to the safeguarding department, providers should seek immediate support in the event of a child disclosure.

4.5. Premises and facilities

- School will provide rooms, audio and visual equipment for the duration of the event (where required IT support and internet access will also be available).
- Providers are requested to inform the careers leader of their needs at least 2 weeks before the event.
- Providers should send material e.g. slide decks, 7 days in advance of event for Careers Leader to quality assure.
- Room layout should also be communicated.
- If providers wish to distribute prospectuses or other material for students to read, these can be left on reception for the attention of the career’s leader.

5. Previous providers

In previous terms/years we have had the following providers speak to our young people:

Education and training	Employers
<ul style="list-style-type: none"> • Juniper Training • Ask Apprenticeships • Sandwell College • Halesowen College • Cadbury 6th Form • UoB • BCU • Aston University • Gloucester University • The inspirational learning group 	<ul style="list-style-type: none"> • Next Gen Makers • NHS • Police • Army • National Highways • SANSKA • Arup • Amey • Thomas Dudley • National Grid • Yorkshire Bank • Grant Thornton • KPMG • PwC • WJ Group • Morgan Sindall • The talent foundry • Headland Archaeology • Volkerfitzpatrick





6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

Year 11 Activity Survey Analysis

Shireland Collegiate Academy

Meeting the Duty to Participate

	No. of Clients	%
Meeting the Duty to Participate	242	98.8%
Not Participating	2	0.8%
Temporary Break from Learning	1	0.4%
Total	245	



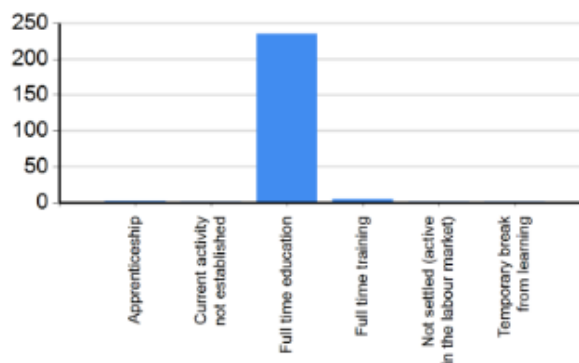
NEET Outcomes

	No. of Clients	%
EET	242	98.8%
NEET	2	0.8%
Not Known	1	0.4%
Total	245	



DfE Destination Groups

	No. of Clients	%
Apprenticeship	2	0.8%
Current activity not established	1	0.4%
Full time education	235	95.9%
Full time training	5	2.0%
Not settled (active in the labour market)	1	0.4%
Temporary break from learning	1	0.4%
Total	245	

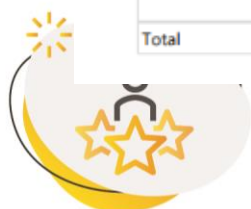


List of Destinations

	No. of Clients	%
2.01 School Sixth Form	118	48.2%
2.02 Sixth Form College	3	1.2%
2.03 Further Education	114	46.5%
3.07 Apprenticeships	2	0.8%
4.02 Study Programme	5	2.0%
5.01 Seeking employment - educ or trng only	1	0.4%
5.09 illness	1	0.4%
Year 11 Leaver Unknown(CCISONLY)	1	0.4%
Total	245	

Of those remaining in Sixth Form...

	No. of Clients	%
...remains in own sixth form	103	87.3%
...chose to attend a different school	15	12.7%
Total	118	





Post 18

	2021-22	2022-23	2023-24
University	77	78	95
Apprenticeships	5	4	8
NEET	3	2	1
Gap Year	3	12	8
Full time job	2	6	0
College	0	1	1
Part time job	0	1	0
Forces	0	0	0
Retakes			3
Total students	90	104	116

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure by contacting info@collegiateacademy.org.uk or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
- Careers policy
- Curriculum policy
- Complaints policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Liam Fletcher, Careers Leader. This policy will be reviewed by the Careers Leader annually.

