



May 2023

Dear Family

### Arrangements for Year 11

As you will no doubt be aware we are now in the midst of our GCSE examination season. There are a few pieces of information that I would like to give you to help the process run smoothly for both your child and the Academy.

#### Arrangements are as follows:

- All students are required to be in the Academy at the normal time every morning.
- All students are required to wear full Academy uniform.
- If your child is due to sit an examination in the morning, they will be expected to line up under the canopy and be ready to go into the exam hall from 8:45am
- Normal lessons will continue to take place every day when students are not in the exam hall.
- Afternoon examinations will begin at 1.00pm.
- When afternoon examinations finish before 3.25pm, students will be allowed to leave the Academy. If they have an examination the following morning, there will be a crammer session during period 5 that they must attend.
- Study support sessions will continue to take place after school until all examinations have taken place. If students finish an afternoon examination and have study support, they will return to normal Period 5 lessons. They will not leave the Academy and return after school.
- These processes will continue until the end of the examination series.

#### Students will be required to attend all study support sessions throughout the examination period.

If you require any further information regarding the Year 11 examinations and study leave, please do not hesitate to contact the Academy.

Yours sincerely

Mr D Smith  
Assistant Principal

Mr D Irish  
Principal

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