



Ref: LF/KMN

Dear Family

## 6<sup>th</sup> Form Bursary

I am writing to you to inform you of the 6<sup>th</sup> Form discretionary bursary which your child may be able to apply for. The bursary is available to all students who combined family income, that of one or both their legal guardians is below the threshold.

The 16-19 Bursary Fund provides financial support to help students overcome specific financial barriers to participation they face so they can remain in education.

**There are two types of 16 to 19 bursaries:**

### Vulnerable Bursary

For young people in one of the defined vulnerable groups. This is automatically applied to our students who meet the criteria and is utilised to support a child's access to education.

### Discretionary Bursary

Awarded by the academy to meet individual student needs I.E help with the cost of transport, meals, books, and equipment. To be eligible, the combined family household income must be below £30,000.

### Eligibility:

- For students to be eligible for the bursary fund, students must meet the age and residency criteria as listed below:
- Be aged 16 or over and under 19 on the 31st August 2022.
- If you are 19 and over, you could be eligible for a discretionary bursary if you are either:
- Continuing on a course you started aged 16-18.
- Have an Education, Health and Care Plan (EHCP).
- Be enrolled on a full-time course.
- Meet the residency requirements.

### Important Notes:

The bursary is only a contribution towards course related costs and will not necessarily cover the full amount.

All financial support is subject to students meeting the academy's expected attendance levels and standards of behaviour, as well as progressing on their courses.

Bursary funds are limited and cannot be guaranteed, early application is essential.

A charitable Company Limited by Guarantee registered in England and Wales Company No. 6336693

SHIRELAND  
COLLEGIATE ACADEMY TRUST

Registered Office:  
Waterloo Road  
Smethwick  
B66 4ND



FOUNDING ACADEMY OF  SHIRELAND COLLEGIATE ACADEMY TRUST

Please be aware that this letter provides a basic understanding of what the bursary is and how it works, so that you are aware of the support available. The official 16-19 Bursary statement 2022-23 is available on the academy website:

[Bursary guidance link](#)

**Application:**

In order to make a successful application families must complete the attached digital form:

[Application form link](#)

You will be asked to provide your 6-digit admission number which can be found on Edulink under Account Info. Please include all 6-digits, including 0 if this is the first number. You will then be asked to upload supporting evidence which should be one of the documents advised in the policy. Your supporting evidence should be saved with the 6-digit admission number as the file name.

Supporting evidence link:

[Secure folder link](#)

Please note that errors with applications will not be saved to our secure server and so will not be processed. All personal data associated with the application will be stored in line with the Trust's GDPR policy.

Our advice is that all students make an application to the bursary if they feel their family income is within the threshold in order to access the bursary. No support can be provided without a successful application.

Yours sincerely,



Mr L Fletcher  
**Assistant Principal**



Mr D Irish  
**Principal**

A charitable Company Limited by Guarantee registered in England and Wales Company No. 6336693

SHIRELAND  
COLLEGIATE ACADEMY TRUST

Registered Office:  
Waterloo Road  
Smethwick  
B66 4ND



FOUNDING ACADEMY OF  SHIRELAND COLLEGIATE ACADEMY TRUST

Aim Higher

Leading Learning

Promoting Cohesion

Changing Attitudes

Be Concerned for Everyone

See Further